

Who May Use the Library

Approved by the Board of Trustees December 1999

Last revision March 2006

Anyone may use the library materials on the premises. The following policies govern who may borrow materials.

Every person wanting to obtain a card must provide photo identification, proof of physical address and an identification number at the time of application and annually to update the card. See attached appendix for a list of acceptable identification.

Minors under the age of 18 must have a parent or legal guardian present to sign the application and to provide photo identification, identification number and proof of current address.

Cards are not transferable.

City residents may borrow materials and receive a borrower's card free of charge.

Non-residents who own city property must show annually a current tax statement as validation of property ownership before the card can be issued or renewed. No charge for the card will be assessed.

Non-residents, persons who do not live within the city and do not pay city taxes shall be required to pay an annual fee per family per year for the privilege of borrowing library materials. The fee may be adjusted annually by the board, using as a guideline the amount of local property tax money spent per average sized family to support the library. Individual cards may be issued to all members of the family living at the address for one calendar year from the date of issue. The fee is non refundable if the card is used for less than one year. Definition of senior citizen is 60 years of age and older.

A fee equaling 1/3 of the annual fee may be paid to obtain borrowing privileges for a four-month period.

School Teachers who teach in Nampa School District #131, or in private schools or Head Start within the city limits of Nampa and who are non-residents may use the library to borrow materials for classroom use only. Teachers at Birch Elementary School and Vallivue Middle School may also obtain teacher cards. Teacher cards will be available to teachers at future Vallivue Schools built in the Nampa City Limits. Teachers must present proof of address and present a letter from the school at which they are employed stating they are a teacher. These borrower's cards will be issued for the duration of the school year only.

Undergraduate full time NNU students may receive a borrower's card for the duration of the academic year upon verification of current enrollment and permanent home address.

City employees who are non-residents may obtain library cards for the purpose of borrowing materials necessary to the work of their department.

Consortium Members, patrons of libraries with which the Nampa Public Library has signed a reciprocal borrowing agreement may borrow materials as long as the computer shows that their card is current and in good standing.

Businesses/Institutions will not be issued a card. The board believes that some individual must be responsible for all materials borrowed from the library. An exception is made for correctional facilities, retirement centers and nursing homes served by the library's outreach program. See outreach program policy for details.

Patrons living in shelter homes, RV parks or hotels may receive a borrower's card ("Temporary card" -- NNT) for 30 days by providing photo identification, an identification number and a letter or receipt from the shelter home or hotel stating s/he is living there. Hotel and RV park residents must demonstrate they are paying **by the month** (not daily or weekly). The card can be renewed every 30 days in the same manner.