

LOAN PERIOD CHART

Policies revised 10/24/03 by Management Team; updated 10/10/07 (vjo)

Loan Periods and Fines are set to regulate the use and sharing of library materials

MATERIAL	LOAN PERIOD	LIMIT	RENEWAL (1)	HOLDS	FINES/DAY
NEW ADULT BOOKS	2 WEEKS	40	NO	YES	\$0.20
HOT TITLES (Books & CD's)	2 WEEKS	3	NO	NO	\$0.20
HOT TITLES (Movies)	7 DAYS	3	NO	NO	\$0.20
ALL OTHER BOOKS	3 WEEKS	40	3 WEEKS	YES	\$0.20
MAGAZINES	3 WEEKS	5	NO	YES	\$0.20
AUDIOBOOKS	3 WEEKS	5	1 WEEK	YES	\$0.20
MOVIES (Theatrical)	7 DAYS	5	7 DAY	YES	\$0.20
MOVIES (Nonfiction)	3 WEEKS	40	3 WEEKS	YES	\$0.20
MUSIC CD'S	3 WEEKS	10	1 WEEK	YES	\$0.20
KITS	3 WEEKS	5	3 WEEKS	YES	\$0.20
PAMPHLETS	3 WEEKS	40	3 WEEKS	NO	\$0.20
MAPS	3 WEEKS	40	3 WEEKS	NO	\$0.20
MP3 PLAYER	3 WEEKS	1	3 WEEKS	NO	\$.20
PLAYAWAY	3 WEEKS				\$.20

NO minimum fines
ALL FINES are \$.20 per day